

**UNDERGRADUATE COURSE WITHDRAWAL**

- Students who wish to withdraw from a course must complete and sign the course withdrawal form, obtain all approvals, and return the approved form to the Registrar's Office prior to the last day to withdraw.
- Student Eligibility:** The decision to withdraw from a class could impact your eligibility to participate in intercollegiate athletics and/or qualify for Veteran's benefits. Please check with the appropriate Academic Advisor, Athletics, and/or VA compliance Officers to make certain you maintain your eligibility. A Withdrawal from a course(s) at any point after the Add/Drop period will be reported to the National Student Clearinghouse. A withdrawal that changes a student's enrollment status could impact the re-payment of loans/deferment of loans.

**STUDENT INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ PRN: \_\_\_\_\_

UNE Email: \_\_\_\_\_

 Are you a varsity athlete?  No  Yes *If yes; signature from Athletics is required if the student will be less than full-time (12 credits) after dropping this class.*
**COURSE WITHDRAWAL DATES**

Term	Last Day to Withdraw without Academic Penalty
Summer 2024 – Session I	June 13, 2024
Summer 2024 – Session II	July 25, 2024
Summer 2024 – Full Session	July 8, 2024
Fall 2024	October 28, 2024
Spring 2025	March 28, 2025

**COURSE WITHDRAWAL INFORMATION** (to be completed by student)

 Course Reference Number (CRN): \_\_\_\_\_ Subject and Course: \_\_\_\_\_  
(ex: 50245)  (ex: ENG 110)

 Title: \_\_\_\_\_ Instructor Name: \_\_\_\_\_  
(ex: English Composition)

 Does this course have a corequisite? If yes, list CRN and name here: \_\_\_\_\_  
(ex. BIO 106L, SAS 011)
**INSTRUCTOR APPROVAL** (to be completed by course instructor) (Font signatures NOT accepted)

Grade Assigned by Instructor: \_\_\_\_\_

**\*\*A grade of "W" must be assigned by the instructor PRIOR to the completion of 2/3s of the semester. A grade of "WP" or "WF" must be assigned by the instructor AFTER the completion of 2/3s of the semester**

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVALS** (Font signatures NOT accepted)

Student's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

 Athletics' Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
(Head Coach or Administrator; if applicable)